SAVITRIBAI PHULE PUNE UNIVERSITY
School of Open and Distance Learning

<u>Notice for obtaining Transfer Certificate (T.C.)</u>

The students of SODL who are willing to apply for obtaining Transfer Certificate (T.C) should note that the application form for T.C. is made available on SODL website www.unipune.ac.in/sol. The students have to download, print and fill the application form and attach the following documents:

1. The copy of mark sheet of last examination of SODL.

(In case of last examination, if the student has not received printed marksheet, then the print of online result can be submitted.)

2. The copy of recent admission form (Student Copy) **or** the printout of Student's profile from https://sppu.digitaluniversity.ac/

3. The copy of Aadhar card

4. The Copy of S.S.C. Certificate or equivalent

The application form for T.C. can be submitted by hand to SODL office at "School of Open and Distance Learning, Ground Floor, IDS Building, Near SET Guest House, IUCAA Road, Savitribai Phule Pune University, Pune 411007".

After verification of the form, the student has to pay the fees of Rs. 200/- by cash in the Bank of Maharashtra (S.P.P.U. campus branch). (Bank timing: 10.30 am to 3.30 pm on working days). After paying the fees, the fee receipt (challan) need to be submitted at SODL office. Thereafter, the student can collect Transfer Certificate (T.C.) from SODL office after 7 days. If the student is unable to come to SODL office to collect T.C., s/he should send authority letter to student.sol@unipune.ac.in from his/her e-mail ID which is used at the time of online admission.

Sd/-
Director

SAVITRIBAI PHULE PUNE UNIVERSITY
School of Open and Distance Learning
Application for Transference Certificate

Date:-____/___/_____

To
Director,
School of Open & Distance Learning,
Savitribai Phule Pune University,
Pune- 411007.

Subject:-Application for Transference Certificate

Student's Full Name:- …………………………………………………………………...
(in CAPITAL letters)
Mother's Name:-……………………………… Date of Birth:-……..…/………/………….

Present Address with PIN code: …………………………………………………………………

…………………………………………………………………………………………………

Mobile Number:-………………………… E-mail:-..

Academic Details

Registration (PRN) No. ……………………….. Course: ………………………………….

Last Examination: June / December 20 …… Seat Number:……………………………

Result: Pass / Fail / Fail A.T.K.T.
Reason for T.C.: Course completed / Cancellation of Admission

Documents to be submitted along with this application:-
1) Xerox Copy of Admission Form (or Printed Copy of Student's Admission Profile)
2) Xerox Copy of Marksheet
3) Xerox Copy of Aadhar Card
4) Xerox Copy of S.S.C. Certificate or equivalent

Student's Signature

Note:-Transference Certificate Fee is Rs.200/-

For office use only

Application Received:	Sign	Date
Data verified & updated:	Sign	Date